



COUNCIL POLICY MANUAL

Subject: Attendance – Conferences, Meetings, etc.	Approval Date: November 19, 2012	By-Law No. 1716-12 <i>(Amended by By-Law No. 1809-13)</i> <i>(Amended by By-Law No. 82-2015)</i> <i>(Amended by By-Law No. 93-2015)</i>
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1.13 PURPOSE

The purpose of this policy is to provide guidelines with respect to setting a limit for the number of Council and Staff attendees at District Boards, Associations and/or related Organizations meetings, conferences and workshops.

1. General

Members of Council shall adhere to the municipal by-law which authorizes the payment and set the rates to be paid in respect of remuneration, per diems and expenses.

Members of Council shall utilize the travel policy of the District Boards, Associations and/or Organizations should such policy exist.

All travel requests shall be approved by passage of Council Resolution.

2. Meetings - District Boards, Associations and/or Related Organizations

Members of Council, and/or alternates, shall be elected or appointed to serve on District Boards, Associations and/or related Organizations.

Attendance as per Section 1 above.

3. Conferences

The following is a maximum limit for Council and Staff attendance at Annual Conference(s):

- i) Rural Ontario Municipal Association (ROMA)/Ontario Good Roads Association (OGRA) Conference
 - 3 Members of Council
 - 2 Staff



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- ii) Kenora District Municipal Association (KDMA)
 - 5 Members of Council
 - 1 Staff

- iii) Northwestern Ontario Municipal Association (NOMA)
 - 3 Members of Council
 - 1 Staff

- iv) Association of Municipalities of Ontario (AMO)
 - 3 Members of Council
 - 1 Staff

- v) Northwestern Ontario Regional Conference (NWORC)
 - 3 Members of Council
 - 1 Staff

Attendance for any conferences listed above shall be as per Section 1.