



THE CORPORATION OF THE MUNICIPALITY OF RED LAKE  
CUSTOMER CONTACT REQUEST FORM

DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**ATTENTION: HOME OWNER/TENANT**

**Your water meter is currently not metering water.**

**The Municipality requires access to your home for a water meter inspection/repair.**

**IT IS IMPORTANT TO CALL PUBLIC WORKS AT (807) 727-2597 TO BOOK AN APPOINTMENT**  
**HOURS OF OPERATION: 7:30 AM to 4:00 PM**

The fees below shall apply as of the next billing, if an appointment for repairs has not been made or repair completed.

**\*\*Please ensure that you book an appointment in the next 90 days to avoid these charges.\*\***

**As per By-Law 75-2017, Schedule K-1 and Schedule K-2**

***“ Where for any reason the consumption of water on premises has not been recorded, the meter fails to register or where in the opinion of the Treasurer the consumption of water has been wrongly recorded, the Municipality shall apply the “Customers with Non-metered Services” Fees in Part 11 and the Owner shall be liable to pay the amount applied ”***

Customers with non-metered services shall pay a flat fee of \$525 per quarter (Schedule K-1) and \$525 per quarter (Schedule K-2) plus the Distribution and Infrastructure Renewal fees.

Thank you in advance for your co-operation,  
Todd Olson, Infrastructure Development Coordinator