



**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE**

**PARTNERSHIP - TEN (10) MONTH EARLY LEARNING SERVICE CONTRACT**

This Contract consists of the following parts:

- Part 1        Terms of the Contract
  
- Part 2        Schedule of Fees
  
- Part 3        Priority Allocation and Special Considerations
  
- Part 4        Agreement
  
- Part 5        Scheduled Contract Days



**PART 1**

**TERMS OF THE PARTNERSHIP - TEN (10) MONTH CONTRACT**

Partnership shall mean no more than two (2) parties.

The contract will be in effect beginning the first day of the school year up to and including the last day of the school year. Summer Care needs shall be contracted through the Monthly Contract as described in Part 3.

We understand that we will be billed for each day as contracted in Part 5, at the prescribed rate as set out in Part 2, for each child that we have enrolled in the early learning program

We are responsible to pay the contracted fees. Invoices shall be forwarded, via mail, and payments must be received on or before the due date. If you did not receive an invoice, please contact the Municipal Office at 735-2096, Ext. 230. Failure to receive an invoice does not absolve a parent/guardian from responsibility for payment for early learning services or penalty/interest charges.

I am responsible for informing the Centre when my child will be late or absent from the Centre. Children listed in the Partnership may switch scheduled days; with notice to the Centre however no changes may eliminate a contracted day.

There will be a scheduled closure commencing December 24<sup>th</sup> at 12:00 noon through January 1<sup>st</sup> of each year. During these days, we will not be financially responsible for fees.

We are responsible for providing the Centre two (2) weeks written notice of termination of the contract.

Centers are closed on all Statutory Holidays and Civic Holidays as per the Municipal Policy Manual.

Recognized holidays are as follows:

1.	New Year's Day	7.	Civic Day (August)
2.	Family Day	8.	Labour Day
3.	Good Friday	9.	Thanksgiving Day
4.	Easter Monday	10.	Christmas Day
5.	Victoria Day	11.	Boxing Day
6.	Canada Day		

One-half (1/2) day Christmas Eve and one-half (1/2) day New Year's Eve will be recognized as statutory holidays.

I understand that I will not be permitted to enter into a new contract or secure a position on the Wait List should there be any outstanding arrears on my Early Learning account.

We understand that this contract is not transferable.

I understand that should I default on a contract, I may not enter into another contract prior to the termination date of the defaulted contract, and/or until terms and conditions of the contract are met.



**PART 2**

**2020 SCHEDULE OF FEES – CHILD CARE**  
**Partnership Contract**

		<u>Balmertown Only</u> <u>(Arrival before 7:30)</u>
Full Day Program		
- Toddlers	\$ 55.45	\$ 59.80
- Preschool & Latchkey	\$ 50.75	\$ 55.10
Half Day Programs (Preschool)		
- Half Day	\$ 36.98	\$ 41.35
Latch Key Program		
- Before school		
RLELC & BELC	\$ 8.60	\$ 12.95
StJELC	\$ 12.55	
- After school		
RLELC & BELC	\$ 23.00	
StJELC	\$ 16.75	
Late Fee		
- Per child	\$ 26.50	
(For each portion of 15 minutes of lateness)		

**TERMS AND CONDITIONS**

1. Fees become due and payable on the 15<sup>th</sup> of the month following the month in which the service was provided.
2. Interest charges shall be added to all or any portion of any fees that are due and payable at the rate of 2.25 percent per month (30.61% per annum compounded monthly) on the first day of default, and every thirty days thereafter on all amounts owing during such time as the default continues and such interest charges shall form part of the fees or charges owing.



### **PART 3**

#### **PRIORITY ALLOCATION AND SPECIAL CONSIDERATIONS**

Spaces will be allocated first to parents contracting full time care spaces and full time partnership spaces and/or greatest utilization by family.

Special concession will be given to children with Special Needs and families who qualify for Ontario Works/Subsidy.

Monthly contracts will be available for so long as enrolment allows for part time care

Priority will be set as follows:

**Full five (5) days per week or the greatest utilization from submitted contracts.**

Monthly contracts will be available during the summer months where parents can schedule days on an "as needed" basis. Contracts will be due on the 15<sup>th</sup> day of March. Requests for additional days and contracts will be considered after March 15<sup>th</sup> and acceptance will be dependent on space availability. All contracts received will be subject to an administrative fee of the first 10 scheduled days should a contract be withdrawn. Failure to provide payment will result in your child's withdrawal from the Early Learning Centers.



**PART 4**

**AGREEMENT – PARTNERSHIP – TEN (10) MONTH CONTRACT**

THIS AGREEMENT made in duplicate this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

**BETWEEN**

\_\_\_\_\_ and \_\_\_\_\_  
(Hereinafter called "Parent/Guardian")

**AND**

**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE**  
(Hereinafter called "Municipality")

**WHEREAS** the Parent/Guardian wish to enter into a Partnership - 10 Month with the Corporation of the Municipality of the Red Lake regarding Early Learning Services” at the:

- Balmertown Early Learning Centre
  - Before 7:30
  - After 7:30
- Red Lake Early Learning Centre
- St. John’s Early Learning Centre

**AND WHEREAS** the Municipality is prepared to provide early learning services;  
**NOW THEREFORE** the parties hereto **AGREE AS FOLLOWS:**

1. The Parents/Guardians have received the Partnership – Annual Early Learning Service Contract, which consists of Parts 1 – 5 inclusive.
2. The Parents/Guardians understand and agree to all terms and conditions as outlined in the Annual Partnership Early Learning Service Contract.
3. The Parents/Guardians shall complete Part 5 - Scheduled Contract Days, attached hereto as Appendix “A”.
4. Early Learning services shall commence \_\_\_\_\_ up to and including \_\_\_\_\_.

**IN WITNESS WHEREOF** the parties have duly executed this Agreement:

\_\_\_\_\_ and \_\_\_\_\_  
(Child’s Name) (Child’s Name)

Date: \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_ (Signature of Parent) \_\_\_\_\_ (Signature of Parent)

**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE:**

Date: \_\_\_\_\_  
\_\_\_\_\_ (Day Care Supervisor or Designate Signature)



**PART 5 - SCHEDULED CONTRACT DAYS**  
**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE**  
**EARLY LEARNING SERVICE CONTRACT**

**Partnership –  
 Ten (10) Month Contract  
 Care Codes  
 F = Full Day  
 H = Half Day (Preschool)**

Contracted Early Learning Spaces

Child's Name(s): \_\_\_\_\_ and \_\_\_\_\_

\_\_\_\_\_ Month(s)

Week	Days	Monday	Tuesday	Wednesday	Thursday	Friday
1	Care Code					
	Name					
2	Care Code					
	Name					
3	Care Code					
	Name					
4	Care Code					
	Name					
5	Care Code					
	Name					
	TOTAL					

We, \_\_\_\_\_ and \_\_\_\_\_, agree to pay to the Municipality of Red Lake the full amount as agreed to in this contract. Further, we acknowledge receipt of a full copy of the Contract, consisting of the Terms of the Contract and Schedule of Fees. We have read and understand them. We agree to pay the Municipality of Red Lake in full accordance with the provisions set out in this contract.

Parent/Guardian Signature:	Parent/Guardian Signature:
Date:	Date: