



**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE**  
**TEN (10) MONTH EARLY LEARNING SERVICE CONTRACT**

This Contract consists of the following parts:

- Part 1        Terms of the Contract
  
- Part 2        Schedule of Fees
  
- Part 3        Priority Allocation and Special Considerations
  
- Part 4        Agreement



**PART 1**

**TERMS OF THE TEN (10) MONTH CONTRACT**

The contract will be in effect beginning the first day of the school year up to and including the last day of the school year. Summer Care needs shall be contracted through the Monthly Contract.

I understand that I will be billed for each day, at the prescribed rate as set out in Part 2, for each child that I have enrolled in the early learning program.

I am responsible to pay the contracted fees. Invoices shall be forwarded, via mail, and payments must be received on or before the due date. If you did not receive an invoice, please contact the Municipal Office at 735-2096, Ext. 230. Failure to receive an invoice does not absolve a parent/guardian from responsibility for payment for early learning services or penalty/interest charges.

I am responsible for informing the Centre when my child will be late or absent from the Centre.

There will be a scheduled closure commencing December 24<sup>th</sup> at 12:00 noon through January 1<sup>st</sup> of each year. During these days, I will not be financially responsible for fees.

I am responsible for providing the Centre two (2) weeks written notice of termination of the contract.

Centres are closed on all Statutory Holidays and Civic Holidays as per the Municipal Policy Manual.

Recognized holidays are as follows:

1.	New Year's Day	7.	Civic Day (August)
2.	Family Day	8.	Labour Day
3.	Good Friday	9.	Thanksgiving Day
4.	Easter Monday	10.	Christmas Day
5.	Victoria Day	11.	Boxing Day
6.	Canada Day		

One-half (1/2) day Christmas Eve and one-half (1/2) day New Year's Eve will be recognized as statutory holidays.

I understand that I will not be permitted to enter into a new contract or secure a position on the Wait List should there be any outstanding arrears on my Early Learning account.

I understand that this contract is not transferable.

I understand that should I default on a contract, I may not enter into another contract prior to the 12 month anniversary date of the defaulted contract, and/or until terms and conditions of the contract are met.



**PART 2**

**2019 SCHEDULE OF FEES – CHILD CARE**  
**10 Month & School Year Contract**

		<u>Balmertown Only</u> <u>(Arrival before 7:30)</u>
Full Day Program		
- Toddlers	\$ 53.05	\$ 57.40
- Preschool & Latchkey	\$ 47.65	\$ 52.55
Half Day Programs (Preschool)		
- Half Day	\$ 35.40	\$ 39.50
Latch Key Program		
- Before school		
RLELC & BELC	\$ 7.95	\$ 12.30
StJELC	\$ 12.05	
- After school		
RLELC & BELC	\$ 22.50	
StJELC	\$ 15.90	
Late Fee		
- Per child	\$ 26.40	
(For each portion of 15 minutes of lateness)		

**TERMS AND CONDITIONS**

1. Fees become due and payable on the 15<sup>th</sup> of the month following the month in which the service was provided.
2. Interest charges shall be added to all or any portion of any fees that are due and payable at the rate of 2.25 percent per month (30.61% per annum compounded monthly) on the first day of default, and every thirty days thereafter on all amounts owing during such time as the default continues and such interest charges shall form part of the fees or charges owing.



### **PART 3**

#### **PRIORITY ALLOCATION AND SPECIAL CONSIDERATIONS**

Spaces will be allocated first to parents contracting full time care spaces and full time partnership spaces and/or greatest utilization by family.

Special concession will be given to children with Special Needs and families who qualify for Ontario Works/Subsidy.

Monthly contracts will be available.

Priority will be set as follows:

**Full five (5) days per week or the greatest utilization from submitted contracts.**

Monthly contracts will be available during the summer months where parents can schedule days on an "as needed" basis. Contracts will be due on the 15<sup>th</sup> day of March. Requests for additional days and contracts will be considered after March 15<sup>th</sup> and acceptance will be dependant on space availability. All contracts received will be subject to an administrative fee of the first 10 scheduled days should a contract be withdrawn. Failure to provide payment will result in your child's withdrawal from the Early Learning Centres.



**PART 4**

**AGREEMENT – TEN (10) MONTH CONTRACT**

**THIS AGREEMENT** made in duplicate this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**BETWEEN**

\_\_\_\_\_  
(Hereinafter called "Parent/Guardian")

**AND**

**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE**  
(Hereinafter called "Municipality")

**WHEREAS** the Parent/Guardian wishes to enter into an Agreement with the Corporation of the Municipality of Red Lake regarding "Early Learning Services" at the:

- Balmertown Early Learning Centre
  - Before 7:30
  - After 7:30
- Red Lake Early Learning Centre
- St. John's Early Learning Care Centre

**AND WHEREAS** the Municipality is prepared to provide early learning service;  
**NOW THEREFORE** the parties hereto **AGREE AS FOLLOWS:**

1. The Parent/Guardian have received the Ten Month Early Learning Service Contract, which consists of Parts 1 – 4 inclusive.
2. The Parent/Guardian understands and agrees to all terms and conditions as outlined in the Ten Month Early Learning Service Contract.
3. Early Learning services shall commence \_\_\_\_\_ up to and including \_\_\_\_\_.

**IN WITNESS WHEREOF** the parties have duly executed this Agreement:

\_\_\_\_\_  
(Child's Name)

Date: \_\_\_\_\_, 20\_\_\_\_\_  
\_\_\_\_\_  
(Signature of Parent)

**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE:**

Date: \_\_\_\_\_  
\_\_\_\_\_  
(Day Care Supervisor or Designate Signature)