

Schedule "A"

Corporation of the Municipality of Red Lake

*** INFORMAL NOTICE**

Current Date

Owner's Name and Address

Dear Sir/ Madam:

RE:

Description and Location of
Property in Violation

Be advised that on (*Date of Inspection*) an inspection of your property, as noted above, revealed certain violations of the Municipality's Property Standards By-Law No. 23-01.

Schedule "A" attached hereto, sets out the work required to remedy such violation and to bring the property into compliance with the By-Law.

Be advised that By-Law No. 23-01 gives the municipality the authority to issue an **ORDER TO COMPLY** pursuant to Section 15.2-(2), *Ontario Building Code Act, S.O. 1992, c.23*.

It is desired that you will comply with this informal notice that the aforementioned procedural step will not be necessary.

A reinspection of this property will take place on or about (*Date*) to ascertain compliance.

Should you require further information pertaining to this matter please do not hesitate to contact the undersigned during normal business hours.

Property Standards Officer
807-735-2096

*** NOTE: AN INFORMAL NOTICE IS NOT REQUIRED UNDER PROVINCIAL STATUTE. HOWEVER, IT MAY BE GIVEN AS A COURTESY.**