



Municipal Newsletter

March 25th, 2004
Volume No. 06-04

Municipal Office

Box 1000
Balmertown, Ontario
POV 1C0

Hours of Operation

Monday - Friday
8:30 a.m. – 4:30 p.m.

Phone Number

807-735-2096

Fax Number

807-735-2286

E-Mail

municipality@red-lake.com

Website

www.red-lake.com

After Hour Trouble Calls

Please call 727-2597



AUTOMATED TELEPHONE SYSTEM

The Municipal Office in Balmertown will be going to an Automated Telephone System effective **April 1st, 2004**. The phone number of **735-2096** at the Municipal Office will remain the same.

The Automated Attendant will prompt the caller to dial by extension to the Department or Person that the caller wishes to speak with.

Dial the extension number at anytime after the Automated System starts.

GARBAGE COLLECTION

Chukuni Sanitation advises that there will be no Garbage Collection on Good Friday, April 9th, 2004. All pickups normally scheduled for this day will be completed on Thursday, April 8th, 2004.

WATER AND SEWER DUE DATES

The 1st quarter water and sewer billing is due on Wednesday, March 31st, 2004.

Payments may be made at the Municipal Office in Balmertown by way of Interac, cheque, cash or credit card. Payments may also be made by mail, post-dated cheque at the CIBC or the Bank of Nova Scotia and can be made in person, Telebanking or Internet banking.

Payments must be received at the Municipal Office on or before the due date. Penalty for non-payment or late payment will be charged at 1.25% per month on the 1st day of each month.

INTERIM PROPERTY TAX DUE DATES

The 1st installment for interim taxes is due on Wednesday, March 31st, 2004.
The 2nd installment for interim taxes is due on Monday, May 31st, 2004.

TAX RECEIPTS FOR 2003 INCOME TAX PURPOSES

For income tax purposes, tax inquiries may be picked up at the Municipal Office and are free of charge. Official tax receipts may be requested for a fee of \$20.00.

LOTTERY LICENCES

Applications for Lottery, Raffle, Nevada and Bingo Licenses are available at the Municipal Office in Balmertown.

STANDARD FIRST AID COURSE

The Red Lake Community Centre will be hosting a Standard First Aid Course as follows:

Friday, April 2 nd , 2004	6:00 p.m. – 10:00 p.m.
Saturday, April 3 rd , 2004	9:00 a.m. – 3:00 p.m.

Cost: \$120.00 per person (lunch is not provided) Instructor: Linda Dick

Pre-registration, with payment, is required. Register on or before Friday, March 26th, 2004. A minimum of 10 participants is required for the Program to run, with a maximum of 18 participants. Register at the Red Lake Community Centre by calling 727-2064.

NOTICE OF PASSING OF BY-LAW 405-04

A By-Law to Adopt Procedures for Governing the Calling, Place and Proceedings of Meetings

NOTICE is hereby given that the Council of The Corporation of the Municipality of Red Lake has passed By-Law Number 405-04 at the Open Meeting of Council held March 23rd, 2004, to adopt procedures for governing the calling, place and proceedings of meetings.

A copy of the By-Law is available for inspection in the Municipal Administration Office between the hours of 8:30 a.m. – 4:30 p.m.

Shelly L. Kocis, Clerk

Employment Opportunities

Daylight Saving Time

See Page 2 for details

Council Meeting Schedule

Regular Council Meetings
(start @ 6:00 p.m.)

Tuesday, April 6th, 2004
Tuesday, April 20th, 2004

Committee of the Whole
(start @ 12:00 noon)

Tuesday, April 13th, 2004

All meetings are open to the Public. The Meetings will commence at the times noted above.

Delegations will not be permitted at a Committee of the Whole Meeting.

Individuals or groups wishing to appear as a Delegation at a Regular Council Meeting shall submit a request, in writing, to the Clerk not later than 4:30 p.m. on the Wednesday prior to the meeting. The individual or group shall state the nature of the business to be discussed and to which the said person shall confine their remarks.

Agendas can be picked up at the Municipal Office after 3:00 p.m. on the Friday before the Meeting.



**MUNICIPALITY OF RED LAKE
REQUIRES AN
EXECUTIVE SECRETARY
FOR THE CLERKS DEPARTMENT**

The Municipality of Red Lake is currently accepting applications for the position of Executive Secretary for the Clerks Department.

Compensation for the position will commensurate with experience and qualifications.

Individuals who feel they are qualified may obtain a job description from the Municipal Office and submit a completed resume to the undersigned no later than 12:00 noon, Wednesday, April 7th, 2004.

If you require further information, please contact Brian Anderson at:

1-807-735-2096

Email: municipality@red-lake.com

or check out our website at:

www.red-lake.com

Attention: Brian Anderson
Chief Administrative Officer
Municipality of Red Lake
P.O. Box 1000
Balmertown, Ontario
POV 1C0

Duncan Wilson
Mayor

Brian Anderson
Chief Administrative Officer

STUDENT EMPLOYMENT

The Municipality of Red Lake is presently accepting applications for summer employment for:

Day Camp Leaders
Summer Programmers
Summer Labourers

Completed applications may be dropped off at the Municipal Office or mailed to:

Municipality of Red Lake
P.O. Box 1000
Balmertown, Ontario
POV 1C0

Applications will be received until 4:00 p.m. on Thursday, April 15th, 2004.

CASUAL EMPLOYMENT

The Municipality of Red Lake is currently accepting applications for Casual Summer Labour for the Operations Department.

The general duties will be in the Grounds and Facilities Maintenance area.

Completed applications may be dropped off at the Municipal Office or mailed to:

Municipality of Red Lake
P.O. Box 1000
Balmertown, Ontario
POV 1C0

Applications will be received until 4:00 p.m. on Thursday, April 15th, 2004.

Message from the Fire Chief - Checking your Fire Extinguisher

We all check our smoke detectors on a regular schedule to ensure they work. One other safety device that we have hanging around is the fire extinguisher. How often do we actually check it? I can honestly say that we may never look at, or even remove it from the bracket on the wall. A recent fire in Southern Ontario had a serious problem occur when a small office fire broke out. The first attempt by a worker to extinguish the fire with a fire extinguisher failed. On grabbing the second fire extinguisher, again the device failed to release any power. After using the fourth fire extinguisher, they extinguished the small fire. On the investigation, it was revealed that the fire extinguishers that failed had been on the wall brackets and only checked yearly by an approved fire service company. The power in the units had caked and hardened and failed to release on demand. It was resolved that through building vibration, and bumping into the device, it caused a settling of the powder and caking.

The OFM has sent out a memo to all fire departments to pass the word along to all businesses, homeowners, and apartment dwellers to check the fire extinguishers on a monthly basis. To properly check the extinguisher, remove from the wall bracket, check dial to ensure needle is in the green area and tip over the extinguisher. This tipping will make sure no settling and caking takes place. If you do not feel the powder falling in the cylinder, tip again. If you do not feel the movement of powder, you may have to replace the device. Your home and personal effects are worth thousands of dollars more than the cost to replace the unit. Do the test today, and continue a follow-up monthly. Remember, it takes a minute or two to make sure the fire extinguisher is working.



Child Care Department

Family Resource Centre/Ontario Early Years Site

Due to the lack of registration, the Babysitter's Course that was scheduled in February was cancelled. We have rescheduled for the last week in April. The course will run April 26th – 30th, (Monday – Friday) from 4:00 p.m. – 6:00 p.m. at the Red Lake Site. To register or for more information, please call Michelle or Christine @ 727-2576 or 735-2577.

Child Care Centres

The Child Care Centres are trying to keep up with the "balanced day" changes happening in the Public School system. Therefore, if your child is returning to daycare from school, they will be offered a small snack consisting of fruit. We hope this will alleviate all those "starving" children that need to wait until later for dinner.

Both Centres will again host their Hop A Thons for Muscular Dystrophy. Please watch your mailboxes for more information and pledge sheets.

A quick reminder that all programs within this department will be closed on Good Friday, April 9th, 2004, and Easter Monday, April 12th, 2004. We hope everyone has a HOPPY EASTER.

Daylight Saving Time – Reminder

Daylight Saving Time begins at 2:00 a.m., on Sunday, April 4th, 2004. Turn your clocks ahead one (1) hour.

Spring Forward – Fall Back